



**Millennium
Development
Authority**
Economic Growth and Poverty Reduction



SUMMARY OF THE 43RD SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MILLENNIUM DEVELOPMENT AUTHORITY

FEBRUARY 17, 2022

10:00 A.M., VIA TELECONFERENCE ON ZOOM, ACCRA

The following is the summary of the 43rd Special Meeting of the Board of Directors of the Millennium Development Authority (“*MiDA*”) held via teleconference on Zoom in Accra on the above-mentioned date and time and for which Notice was duly given in writing on February 10, 2022.

The Meeting was convened pursuant to (i) the Millennium Challenge Compact between the United States of America, acting through the Millennium Challenge Corporation (“*MCC*”), and the Government of the Republic of Ghana (the “*Government*”), executed on August 5, 2014 (the “*Compact*”); and (ii) the Program Implementation Agreement, by and between the United States of America, acting through MCC, and the Republic of Ghana, dated August 5, 2014 (the “*PIA*”). Capitalized terms used but not defined herein shall have the meanings given such terms in the Compact.

1. BOARD MEMBERS PRESENT IN PERSON:

VOTING MEMBERS

- Prof. Yaa Ntiamoah-Baidu, Chairperson of the Board, Government of Ghana Principal Representative
- Mr. Lawrence Apaalse, Chief Director, Ministry of Energy and Representative of the Minister for Energy
- Dr. Sam Kobina DeSouza, Representative of Private Enterprise Federation
- Dr. Humphrey Ayim-Darke, Representative of Association of Ghana Industries (AGI)
- Ing. Stephen Duodu, Representative of Energy Foundation (EF)
- Mr. Martin Eson-Benjamin, Chief Executive Officer, MiDA (CEO)
- Mr. Steven Marma, MCC Resident Country Director (RCD)

IN ATTENDANCE

- Ms. Khalia Mounsey, MCC Deputy Resident Country Director (DRCD)
- Mr. Julius Kwame Kpekpena, Chief Operating Officer, MiDA (COO)
- Mr. John Boakye, Chief Financial Officer, MiDA (CFO)
- Mr. Matthew Armah, Program Management Controller & Acting Procurement Director, MiDA
- Mr. Angelo Habib, Internal Audit Director, MiDA (IAD)
- Mr. Mawunyo Rubson, Senior Project Manager, Kasoa BSP (SPM KBSP)
- Ms. Yvonne Fiadjoe, General Counsel and Board Secretary, MiDA
- Mrs. Naa Aduley Ploutos-Clotley, Legal Officer, MiDA

2. APPROVAL OF MINUTES OF THE 42ND SPECIAL BOARD MEETING HELD ON NOVEMBER 24, 2021

The Board reviewed and approved the Minutes and Resolutions of the Forty Second Special Board Meeting held on November 24, 2021 (“*Forty Second Special Board Meeting Minutes*”).

3. APPROVAL OF MINUTES OF THE 34TH BOARD MEETING HELD ON DECEMBER 16, 2021

The Board reviewed and approved the Minutes and Resolutions of the Thirty Fourth Board Meeting held on December 16, 2021 (“*Thirty Fourth Meeting Minutes*”).

4. MATTERS ARISING FROM PREVIOUS MINUTES

a. Audit Report on COVID-19 Mitigation Costs under the Contract for the Supply and Installation of Primary Substations for Kanda and Legon

The Internal Audit Director (IAD) provided a background on the matter and the COO explained the procedure for payment of the claims. Following an extensive deliberation, the Board took note of the recommendations and conclusions of the IAD and directed Management to meet with the IAD to resolve the procedural issues prior to the next Board Meeting and thereafter brief the Board on the way forward.

b. Progress Update of MiDA Milestone Targets and Project Work Plans including Risk Map of Projects

The PMC reported on the scheduled completion progress rates for the projects. The CEO added that with the exception of two Projects, all the critical activities of the major Projects have been substantially completed and all outstanding works will be completed by the Compact End Date (CED). The Board took note of the Progress Update Reports and directed Management to monitor and report on the progress of implementation activities and take proactive actions to mitigate any completion risks.

5. APPROVAL OF COMPACT PROCUREMENT PLAN NO. 8, QR 1 (REVISION 1)

The PMC noted that the preparation of the Compact Procurement Plan every quarter is a mandatory requirement under the provisions of the MCC Program Procurement Guidelines (PPG) and the current updates are in line with the PPG. The Board approved the Updates to Compact Procurement Plan No.8 QR 1 (Revision 1) which covers procurements to be carried out up to 6th June, 2022.

6. MODIFICATION OF THE KASOA BSP CONTRACT AND KASOA BSP EMPLOYER’S CLAIM

The SPM KBSP recalled the request submitted to the Board at the 34th Board Meeting for the approval for the road construction. The Board directed Management to instruct the Engineer, to respond directly to the Board’s request from the 34th Board Meeting held on December 16, 2022. The Board also took note that MiDA has issued a Notice of Employer’s Claim, claiming Delay Damages for delay in the completion of the Contract and the said Claim is awaiting the Engineer’s determination.

7. MODIFICATIONS TO PROGRAM MANAGEMENT CONSULTANT’S CONTRACT

The COO explained the need for a further extension of supervision services of the Engineer. Thereafter the Board approved a modification to the Scope of Services of the Consultancy Contract for Program Management Consultant services to cover, (i) the Extension of the Engineer’s services to cover engineering supervision of the Access Project, from March 2022 to May 2022, and (ii) the Extension of Project Management Services for selected Cross-Cutting Staff from 22 February 2022 to 22 May 2022.

8. APPROVAL OF REQUEST TO TRANSFER OVERSIGHT RESPONSIBILITIES TO THE GHANA ARMED FORCES (GAF)

Following extensive deliberation on the issue, the Board approved the transfer of oversight

responsibilities under the Contract for the Construction of the 16 Unit 3 Bedroom Flats at Kanda to the Ghana Armed Forces.

9. PROPOSED PROJECT SITE VISITS BY MIDA BOARD

The CEO said that it will be desirable for the Board to view the status of the Projects on the ground to facilitate the decision making process for the Board. The Chairperson recalled that the Board had planned to undertake a site visit as part of the 6th Board retreat. This was canceled due to the outbreak of the Delta variant of COVID-19 and the upsurge in cases in the country. The Board thus directed Management to propose and circulate to the Board, a tentative date for the Project Site visits.

10. CALENDAR OF TENTATIVE BOARD MEETING DATES UNTIL THE COMPACT END DATE

The Chairperson noted that due to the crucial stage of the Compact there is the need for the Board to meet at least once every month before CED. She therefore entreated Board Members to avail themselves for these Meetings and following confirmation by Members that the tentative dates were acceptable, the Board took note of the Tentative Board Meeting Dates until the CED.

11. FOR INFORMATION: UPDATE ON COMMUNICATIONS AND TENTATIVE DATES FOR INAUGURATION/HANDOVER OF PROJECTS

The Board took note of the Communication and Outreach Unit's Plan of Activities for Quarter 1 of 2022 and also the tentative dates proposed for the inauguration of all outstanding Projects.

12. FOR INFORMATION: UPDATE ON THE GEOGRAPHIC INFORMATION SYSTEM (GIS) PROJECT

The Board took note of the status of the Contract for the Supply and Installation of Utility Geographic Information System (GIS) and Associated Data Migration Services.

13. FOR INFORMATION: UPDATE ON ACCESS PROJECT

The Board took note of the status of implementation of the Access Project.

14. FOR INFORMATION: UPDATE ON STREET LIGHTING PROJECT

The Board took note of the status of Implementation of the Street Lighting Replacement Project.

15. REQUEST FOR AMENDMENT OF BOARD RESOLUTION APPROVING A THREE (3) MONTH EXTENSION OF TIME TO THE CONTRACT FOR THE SUPPLY AND INSTALLATION OF PRIMARY SUBSTATIONS (PHASE 1) –DESIGN-BUILD FOR KANDA & UGTH

Following deliberations, the Board approved a two (2) month extension to the Contract to enable the Contractor to complete the additional works. The Contract Completion Date was therefore extended from 26 November 2021 to 30 April 2022 to cover the additional works.

16. ANY OTHER BUSINESS

There was no other business.