



Millennium Development Authority (MiDA)

**MINUTES OF THE PUBLIC OPENING OF FINANCIAL PROPOSAL FOR IDIQ
CONTRACT FOR RESETTLEMENT AND COMMUNITY ENGAGEMENT CONSULTANT
RFP REF: 5140900/RFP/QCBS/08/17**

**HELD AT MiDA BOARDROOM, 4TH FLOOR, HERITAGE TOWER, ACCRA, ON 9TH
NOVEMBER 2017 AT 9:00 HOURS GHANA TIME**

1.0 PRESENT

MILLENNIUM DEVELOPMENT AUTHORITY (MiDA)

- John Boakyee Chief Finance Officer/ Ag. Procurement Director; MiDA
- Kwabena Amponsa-Debrah Procurement Officer, MiDA
- Ian Stewart Procurement Agent Manager, CKP

CONSULTANTS/REPRESENTATIVES

The Attendance Register is attached as Annex 1.

2.0 OPENING

The Procurement Agent Manager (PAM) opened the meeting at 09:00 hours and welcomed all present, thanked them for attending the Meeting.

3.0 AGENDA FOR THE MEETING

The PAM then outlined the Agenda for the meeting which was to:

- Inspect the Financial Proposal envelopes to ensure all were present and still sealed;
- Set aside those envelopes containing the Financial Proposals of those Consultants that have not gained sufficient marks to qualify for this stage but read out their Technical Evaluation Scores;
- Open, number and date stamp the Financial Proposal of the Consultant that have gained sufficient marks to qualify for this stage;
- Check the Financial Proposal are complete and signed and then read out the Total Financial Proposal prices as shown in Form FIN-1 of the RFP;
- Record the Minutes of the Public Opening of Financial Proposal which will then be circulated to the Consultant at the earliest opportunity.

4.0 OPENING OF FINANCIAL PROPOSALS

The Record of Financial Proposal Prices Read-Out is attached as Annex 2.

5.0 CLOSING

The Procurement Agent Manager, in closing the Meeting, gave the firm assurance that MiDA and the Procurement Agent would do all possible to ensure the Evaluation Process was completed as quickly as possible. He also thanked all present for their participation.

The Meeting closed at 09:10.

Annex 1



Millennium Development Authority (MiDA)

FINANCIAL OPENING FOR THE IDIQ CONTRACT FOR RESETTLEMENT AND
COMMUNITY ENGAGEMENT CONSULTANT
RFP REF: 5140900/RFP/QCBS/08/17

REGISTER OF CONSULTANT'S REPRESENTATIVES

VENUE: MiDA BOARDROOM, 4TH FLOOR, HERITAGE TOWER
DATE: 9 NOVEMBER 2017
TIME: 9:00 Hours

NO.	NAME OF REPRESENTATIVE	CONSULTANT	SIGNATURE
1	Serchen Komba	Binserkoms Ltd	
2	LEONARD (CASEY-HOMFORD)	ASSOCIATES FOR CHANGE	
3	Bright Honyo	SAL Consult Ltd	
4	RICHARD DUGAN	COLAN CONSULT LTD.	
5	Abdul-Chaffar Adam	MO MAD CONSORTIUM	
6			
7			

Annex 2



Millennium Development Authority (MiDA)

FINANCIAL OPENING FOR THE IDIQ CONTRACT FOR RESETTLEMENT AND COMMUNITY ENGAGEMENT CONSULTANT
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RECORD OF PROPOSAL PRICES AS READ-OUT (9 NOVEMBER 2017)

Name of Bidders	Currency	Proposal Price USD	Proposal Price GHS	Proposal Signed (Y/N)	Remarks
BINSERKOMS LIMITED	USD	5,561,000		YES	
SAL CONSULT LIMITED IN ASSOCIATION WITH ASSOCIATION FOR CHANGE (AFC)	USD	8,308,590		YES	
NOMAD SOCIO-ECONOMIC MANAGEMENT AND CONSULTING (PTY) LTD	USD	8,587,500		YES	
COLAN CONSULT IN ASSOCIATION WITH GIBB (PTY) LTD	USD	11,202,500		YES	

Name of MiDA Procurement Representative:

M. Baha

Signature

JOHN BOAKYE

Name of Procurement Agent Representative:

John Sena

Signature

[Signature]