



Millennium Development Authority (MiDA)

SPECIFIC PROCUREMENT NOTICE

Procurement of Individual Consultant Services

Assessment and Design of Data Center, Data Recovery Sites and Communication Network Upgrade in ECG

Ref: 5120400/LOI/SIC/11/16

1. The United States of America, acting through the Millennium Challenge Corporation (“MCC”) and the Republic of Ghana (the “Republic”) acting through its government (the “Government”) have entered into a Millennium Challenge Compact for Millennium Challenge Account assistance to help facilitate poverty reduction through economic growth in Ghana (the “Compact”) in the amount of Four Hundred and Ninety Eight Million, Two Hundred Thousand United States Dollars (US\$ 498,200,000) (“**MCC Funding**”) and Thirty Seven Million, Three Hundred and Sixty Five Thousand United States Dollars (US\$37,365,000) (“**Republic Funding**”).

2. The Government of Ghana (“**GoG**”), acting through the Millennium Development Authority (“**MiDA**” or “**MCA Entity**”), intends to apply a portion of the MCC Funding to eligible payments under a contract for which this Request for Proposals (“RFP”) is issued. Any payments made by the MCA Entity under the proposed contract will be subject, in all respects, to the terms and conditions of the Compact and related documents, including restrictions on the use and distribution of MCC Funding. No party other than the Government and the MCA Entity shall derive any rights from the Compact or have any claim to the proceeds of MCC Funding. The Compact and its related documents can be found on the MCC website (www.mcc.gov) and on the website of the MCA Entity.

3. The goal of the Compact Program is to reduce poverty through economic growth in Ghana. The objectives of the Compact Program are to:

(a) Increase private sector investment and productivity and profitability of micro, small, medium and large scale businesses;

(b) increase employment opportunities for men and women; and

(c) raise earning potential from self employment and improved outcomes for men and women.

4. The Program consists of six (6) projects: (i) the ECG Financial and Operational Turnaround Project; (ii) the NEDCo Financial and Operational Turnaround Project; (iii) the Regulatory Strengthening and Capacity Building Project; (iv) the Access Project; (v) the Power Generation Sector Improvement Project; and (vi) the Energy Efficiency and Demand Side Management Project.

MCC's assistance will be provided in a manner that responds to constraints to economic growth by aiming to improve the reliability and quality of power in Ghana.

The Compact Program will be executed over a period of five (5) years upon Entry into Force (EIF) of the Compact on 6th September, 2016.

5. This IFB follows the General Procurement Notice that appeared in dgMarket on and UNDBOnline on 3rd October, 2016, the MiDA website www.mida.gov.gh on 3rd October, 2016, and local newspapers, Daily Graphic and Ghanaian Times on 4th and 5th October, 2016 respectively.

6. Summary of Services:

MiDA is seeking to award a contract to an **Individual Consultant** to undertake the Assessment and Design of the Data Center, Data Recovery Sites and Communication Network Upgrade in ECG.

The location for the assignment is Accra, Ghana. The assignment is for a period of 52 person weeks.

The required qualifications for the Individual Consultant to be considered are indicated in the Terms of Reference below. Please refer to the Terms of Reference for full details but among other requirements, these qualifications include:

| Category of Consultant | Requirements |
|---|---|
| Educational Qualifications | <ul style="list-style-type: none">• Bachelor's degree in Information and Communications Technology (ICT) or Telecommunication Engineering or Electrical/Electronic Engineering or Computer Engineering or Computer Science.• Must be registered with a recognised professional institution in any of the relevant fields listed above.• Fluent in English (written and oral). |
| Work Experience Relevant to the Assignment | <ul style="list-style-type: none">• Ten (10) years' experience in the design and execution of Telecommunication and Data Center related projects preferably in electric utility industry or in the |

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| | <p>telecommunication industry.</p> <ul style="list-style-type: none"> • Five (5) years' experience in the execution of Utility SCADA Systems. • Eight (8) years' experience in preparation of designs and technical specifications for solicitation documents for supply and installation of ICT applications and systems. • Eight (8) years' experience in data management and applications. • Five (5) years' experience in providing cost estimates related to ICT for an electric utility or similar firm. • Eight (8) years' experience in IT infrastructure and various software applications and systems. |
| Experience in working in a developing country | <ul style="list-style-type: none"> • Provide details of ICT related work preferably in electrical Utility Industry executed in a developing country within the past three (3) years. |

The Individual Consultant will be selected under the Selection of Individual Consultant (SIC) method, the evaluation procedure for which is described in accordance with the "MCC Program Procurement Guidelines" which are provided on the MCC website: www.mcc.gov and on the MiDA web site: www.mida.gov.gh.

7. Application Procedure:

Prospective Individual Consultants interested in submitting an Application should send an e-mail, giving full contact details (name, physical and postal address, telephone and mobile numbers, and email address(es)), to the MiDA Procurement Agent at paghana@charleskendall.com. Before applying, interested consultants should review the Terms of Reference, which are in the Letter of Invitation (LOI) Document. The LOI will be issued on application to the MiDA Procurement Agent at paghana@charleskendall.com"

Interested Individual Consultants are requested to submit their written Application in a sealed envelope which should include:

- (i) An Application/Cover Letter (**Format in Section 2**) to be considered for the assignment, evidencing date of availability;
- (ii) A current CV (**Format in Section 3**) showing the minimum requirements described above and in compliance with the attached TOR, and full contact details (i.e., physical address, telephone, mobile numbers, e-mail address(es), etc.);
- (iii) The CV must include at least three references (with current email address) for each referee) that can comment on the Individual Consultant's related work experience;

Before applying, interested Individual Consultants should review the Evaluation Criteria (**Section 4**) and Terms of Reference (**Section 5**), which describes the assignment in detail.

The selected Individual Consultant will sign a Contract (**Format in Section 6**) on the basis of a lump sum fee inclusive of expenses.

8. **Any clarifications required** can be requested **only by e-mail** up to **10th January, 2017**, addressed to the following:

The Procurement Agent Manager
3rd Floor, Heritage Tower
6th Avenue, Ridge West
Accra, Ghana

E-Mail paghana@charleskendall.com and copied to
procurement@mida.gov.gh

Clarification responses will be issued no later than **17:00 Hours Local Ghana Time on 13th January, 2017**.

9. The signed Application shall be submitted in a sealed envelope clearly marked “Application” with the Activity Title (Procurement of Individual Consultant Services for Assessment and Design of Data Center, Data Recovery Sites and Communication Network Upgrade in ECG) and Reference (5120400/LOI/SIC/11/16), and contain one (1) Original and four (4) copies of the Application.

10. The Deadline for submission of Applications is **27th January, 2017, at 15:00 Hours Local Ghana Time**. Electronic submission is not allowed. Late submissions will not be accepted.

A Public Opening will be held at MiDA immediately following the submission date and time stated above.

**The Procurement Agent
For Millennium Development Authority
4th Floor, Heritage Tower
6th Avenue, Ridge West
P.M.B. 56, Ministries Post Office
Accra, Ghana**